

**Police Pass**



**OCR**

RECOGNISING ACHIEVEMENT



**College of  
Policing**

Approved Provider  
Pre-Join 2013-14

Revise at your own  
pace via  
smartphone, tablet  
& PC

# Certificate in Knowledge of Policing (CKP)

Course Prospectus

Distance E-learning Course

Blue Light Publishing Limited

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## **Our Background**

Police Pass is the largest provider of e-learning police training in England & Wales – we have trained over 30,000 serving police officers over the last decade.

We have drawn upon this vast experience in devising our unique distance e-learning package for candidates seeking to obtain the new police pre-join qualification of the Certificate in Knowledge of Policing (CKP).

## **We Are An Approved CKP Provider**

We are an “Approved Assessment Centre” regulated by OCR (Oxford Cambridge and RSA Examinations) and have attained College of Policing Approved Provider status.

These facts should provide you with peace of mind that you will be taught by the most experienced police trainers in the country, via the most cutting edge technology, and will be assessed by qualified assessors and verifiers who will ensure that you meet the assessment criteria of the syllabus and achieve the qualification with the minimum of hassle.

## **Why Choose Us?**

- You can revise flexibly at your own pace – whilst the e-learning licence will last for 6 months; candidates keen to progress their studies are completing our course in just a couple of months;
- You can study when you want, wherever you want, on demand;
- You can fit in your studies around your existing work and life patterns;
- Our e-learning product can be utilised on the move via PC, tablet, smartphone, iOS and Android, as well as offline via our container App. You will be able to nominate up to 3 devices to access our platform.
- No other provider utilises our cutting edge bespoke platform technology that has been designed specifically for our course.



- You will only have to attend a one day assessment centre held at our regional venues.
- Our teaching team boasts a wealth of both operational and teaching experience and consists of a serving Detective Chief Inspector and a serving Chief Inspector; a vastly experienced police trainer who has been awarded the prestigious Queens Police Medal (QPM) in recognition of his contribution to police training; a university senior law lecturer who has authored several best-selling police textbooks and previously practiced as a criminal solicitor; a number of highly experienced police trainers who are qualified A1 and V1 assessors and verifiers who will provide the peace of mind that your assessments will be marked to the highest quality assurance standards.

## **The Syllabus**

Our syllabus is divided into 5 separate phases:

### **Induction**

#### **Area 1 - Searching Activity (Assessed Via A Problem Question)**

- Knowledge of searching individuals within a policing context
- Knowledge of searching vehicles, premises and open spaces in a policing context

#### **Area 2 - Conflict Activity (Assessed Via A Problem Question)**

- Knowledge of managing conflict in a policing context
- Knowledge of arresting, detaining, and reporting individuals within a policing context
- Knowledge of interviewing suspects in relation to priority and volume investigations within a policing context

#### **Area 3 - Investigation Activity (Assessed Via Multiple Choice Questions)**

- Knowledge of providing initial support to victims and witnesses within a policing context
- Knowledge of conducting priority and volume investigations within a policing context
- Knowledge of interviewing victims and witnesses in a policing context

#### **Area 4 - Response Activity (Assessed At the Assessment Centre)**

- Knowledge of providing an initial response to incidents within a policing context
- Knowledge of gathering and submitting information to support law enforcement objectives within a policing context

## How Is The Course Delivered?

The College of Policing specifies that candidates must carry out 240 hours of study:

- 160 hours are conducted via “directed study” from the College of Policing’s study materials **(Your course fee includes a payment of £100 that we will make on your behalf to the College of Policing to receive a 3 year licence to access these materials).**
- The remaining 80 hours of “guided study” are conducted via the Police Pass Virtual Learning Centre where we will guide your studies utilising a variety of cutting edge blended e-learning techniques including our own video lectures, roundup discussions, multiple choice questions with instant debriefs, guidance notes to assist you to navigate the College of Policing’s student materials as well as and one to one professional discussions with your tutor where required.
- The learning materials are uploaded onto pre-recorded playlists that you can access 24 hours a day at a time convenient to yourself – if you want to revise all day and all night you can!
- The Area 1, 2 and 3 assessments are uploaded by candidates onto the assignments section of our Virtual Learning Centre where they are collated graded and returned via the platform by our assessors.
- You can raise queries to our teaching team via our interactive event stream. Our tutors monitor candidate comments and provide direct feedback to support candidates with their studies.
- The Area 4 Assessment Centre involves a 1 day assessment where candidates are required to answer a series of questions under controlled conditions.

## Submitting Your Portfolio For Assessment

Having completed and submitted your assessments via the assessment section of our Virtual Learning Centre, your answers will be marked by our assessors. They will check that you have produced evidence to meet all of the assessment criteria specified by the awarding body OCR.

The graded answers to your assessments, along with your certificates of completion of all NCALT e-learning modules completed will be included in your portfolio.

The portfolio will then be internally verified by our V1 qualified verifiers, before finally being externally moderated by the awarding body OCR.

Once the awarding body is satisfied that you have met all of the learning outcomes for the syllabus you will electronically be sent a final certificate confirming that you have achieved the Certificate in Knowledge of Policing.

Please note – due to time constraints placed upon the Metropolitan police force’s recruitment process, the force will accept a provisional pass grading issued by ourselves pending the issue of the formal approved certificate issued by the awarding body OCR thereafter.

## How Much Does The Course Cost?

There are 2 payment routes:

One Single Payment	Instalment Option
<p>The course fee is £850 plus the College of Policing NCALT Managed Learning Environment (MLE) fee of £100.</p> <p>You will be required to make a one off payment of <b>£950 in total</b> at the point of commencing your studies.</p> <p>The course fee includes:</p> <ul style="list-style-type: none"> <li>• A 6 month licence to access all of our learning materials on our Virtual Learning Centre;</li> <li>• A 3 year licence to access to the College of Policing Managed Learning Environment (MLE).</li> <li>• All fees levied by the awarding body OCR.</li> </ul> <p>Special constables / PCSOs / police staff will not be required to make the £100 payment for the College of Policing NCALT Managed Learning Environment fee = <b>£850 in total</b>.</p>	<p>You can spread the cost of payment throughout your 6 month licence period.</p> <p><b>Payment 1 - £375</b> The initial fee covers:</p> <ul style="list-style-type: none"> <li>• The 3 year licence to access to the College of Policing Managed Learning Environment (MLE);</li> <li>• Access to the Police Pass Virtual Learning Centre for the Induction Module and Area 1;</li> <li>• All fees levied by the awarding body OCR.</li> </ul> <p><b>Payment 2 - £225</b> The payment will be made at the point of accessing the Virtual Learning Centre for Area 2.</p> <p><b>Payment 3 - £225</b> The payment will be made at the point of accessing the Virtual Learning Centre for Area 3.</p> <p><b>Payment 2 - £225</b> The payment will be made at the point of accessing the Virtual Learning Centre for Area 4</p> <p>Special constables / PCSOs / police staff will not be required to make the £100 payment for the College of Policing NCALT Managed Learning Environment fee. Therefore their initial payment will be £275.</p>

Payment is made via our web shop - [www.policepass.co.uk](http://www.policepass.co.uk) Upon receipt of your payment your 6 month licence period to access the Police Pass Virtual Learning Centre will commence - you will be emailed your user name and password to access the platform.

Police Pass will also pay the £100 licence fee for the College of Policing's MLE – they will contact you directly with password details to access the MLE. Candidates whose 6 month licence period expires will be required to make a further payment of £200 if they require a further 6 month licence period.

## **Important Information About The Certificate in Knowledge of Policing**

The Certificate in Knowledge of Policing is an important element of the Professional Entry into Policing Pre-Join Strategy, and accredits the knowledge and understanding which also forms part of the Diploma in Policing qualification.

The Diploma in Policing is the minimum mandatory qualification which Regular Police Constables are required to achieve to be confirmed in rank and forms part of the Initial Police Learning and Development Programme (IPLDP).

Candidates achieving the Certificate in Knowledge of Policing through Police Pass will be able to submit their certificate as evidence of the knowledge component of the Diploma – all awarding organisations offering the Diploma in Policing recognise and accept the relationship between the CKP and Diploma in Policing.

Successful achievement of the Certificate in Knowledge of Policing does not in itself provide any guarantee of recruitment as a trainee Police Constable. Each police force within England and Wales sets out its own recruitment process and selection policy and entry requirements vary from force to force.

Prospective students are therefore strongly advised to check the specific requirements of their chosen force prior to undertaking study.

It should be noted that all candidates need to pass medical and fitness tests as well as background and security checks and undertake a series of assessments, tests and an interview at a Police SEARCH® assessment centre.

Blue Light Publishing Limited offer bespoke tuition to assist candidates to submit their application for to their chosen force as well as to prepare for the interview at a Police SEARCH® assessment centre. To find out more about this training please click on the SEARCH link on our website.

We wish you the very best with your studies and look forward to working with you in the future.